O W E D

Your claim pack

FR 8342 · PMI to MAN · 2026-09-21 · EU261

Flight	**FR 8342**
Route	**PMI – MAN**
Date	**21 September 2026**
Operating airline	**Ryanair**
Regulation	**EU261**
Compensation per passenger	**€400**
Total for 3 passengers	**€1,200**
Passengers	**Alex Sample (claimant); Sam Sample; Robin Sample (under 18)**

SAMPLE — not a real claim

What to do next

Before sending	Ask each other adult passenger to sign their “Authority to claim” page.
Day 0	Send the claim letter to the airline yourself.
Day 14 after submission	Check for a reply (reminder email unless stopped).
Day 42 after submission	Prepare your escalation (reminder email unless stopped).
Day 56 after submission	Check the complaint route and its waiting period before filing (reminder email unless stopped).

Attachments checklist

- ☐ Booking confirmation
- ☐ Boarding passes for every passenger
- ☐ Proof of the arrival time at the doors, if you have it
- ☐ The “Authority to claim” page, signed by each other adult passenger
- ☐ Copies of any airline correspondence about this flight

Preview — in your paid pack this page is fully readable and filled in with your own details.

Date: 22 November 2026

To the customer relations department of Ryanair

From: Alex Sample, 12 Sample Street, AB1 2CD Manchester, United Kingdom

Email: alex.sample@example.com

Phone: +44 7700 900123

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Authority to claim compensation

Printed name: Sam Sample

Signature

Date

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How to find the airline claim form

Owed is a self-service tool, not a law firm. You send and manage this claim yourself.

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Attachments, timeline and deadlines

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Escalation: where and when to file

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To: AESA (accredited ADR entity for air transport)

From: Alex Sample, 12 Sample Street, AB1 2CD Manchester, United Kingdom

Email: alex.sample@example.com

Phone: +44 7700 900123

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Replies to common refusals

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